

# Lackawanna College

## BUSINESS STUDIES

(Available Scranton Day/Evening, Hazleton, Lake Region, Towanda)  
 ASSOCIATE IN SCIENCE DEGREE REQUIREMENTS EFFECTIVE DATE: FALL 2015

NAME \_\_\_\_\_

Academic advisors help students coordinate their academic plans while at Lackawanna College; however, students bear the ultimate responsibility for insuring that they meet the requirements for their degree.

### Developmental/Additional Requirements:

Based on assessment testing results, students are placed in appropriate level courses (developmental or college level). Students without SAT / ACT / in-house assessment scores will be scheduled for three developmental courses (Reading for College, Basic Writing Skills, and Basic Math Skills). These courses must be successfully completed before a student may enroll in required English / math courses.

	<u>Required</u>		<u>Enrolled</u>		<u>Required</u>		<u>Enrolled</u>
	Yes	No			Yes	No	
DEV 010 Basic Writing Skills	___	___	_____	ENG 102 Fundamentals of Writing	___	___	_____
DEV 020 Reading for College	___	___	_____	ENG 103 Critical Reading	___	___	_____
DEV 030 Basic Math Skills	___	___	_____	MAT 110 Intro to Algebra	___	___	_____

<u>Semester Taken</u>	<u>Grade Earned</u>	<u>First Semester</u>
_____	_____	ENG 105 College Writing*
_____	_____	MAT 105* <b>OR</b> MAT 115* <b>OR</b> MAT 120*
_____	_____	PAD 105 Intro to Public Administration
		<b>OR</b>
_____	_____	HIS 118 American National Government
_____	_____	<b>CIS 105 Introduction to Computer Applications</b>
		<b>OR</b>
_____	_____	<b>CIS 115 Computer Applications II</b>
_____	_____	BUS 105 Introduction to Business (FALL)
_____	_____	COL 101 Freshman Experience (1 cr.)

<u>Semester Taken</u>	<u>Grade Earned</u>	<u>Second Semester</u>
_____	_____	ECO 105 Macroeconomics
_____	_____	ENG 110 Introduction to Literature <b>OR</b>
_____	_____	ENG 115 Business Communications*
_____	_____	MGT 105 Principles of Management
_____	_____	ACC 101 Intro to Accounting Basics++ (SP)
_____	_____	Elective_____

<u>Semester Taken</u>	<u>Grade Earned</u>	<u>Third Semester</u>
_____	_____	ACC 105 Principles of Accounting I++
_____	_____	COM 125 Effective Speaking
_____	_____	Ethics Elective*
_____	_____	MKT 105 Principles of Marketing+
_____	_____	Elective_____

<u>Semester Taken</u>	<u>Grade Earned</u>	<u>Fourth Semester</u>
_____	_____	MGT 210 Salesmanship & Sales Mgmt+(SP)
_____	_____	Diversity/Global Studies Elective_____
_____	_____	Science Elective*
_____	_____	Social Science Elective_____
_____	_____	Elective_____
_____	_____	COL 201 Capstone Seminar (1 cr.)

\*Developmental coursework may be a prerequisite for these courses. Credits earned in developmental courses cannot be applied toward graduation.

+ MKT 105 must be completed prior to enrollment in MGT 210

++ Student must successfully complete ACC 101 before enrolling in ACC 105

Social Science Elective: PAD 105; any non-required psychology, sociology, criminal justice, education, or history listing

Diversity/Global Studies Elective: SSC 145, SSC 225, SSC 235, SSC 260, HIS 110, HIS 130, HIS 138, HIS 155, SPN 101

Ethics Elective: PHL 115, PHL 120, PHL 125, PHL 140, PHL 145, PHL 205

Science Elective: BIO 105, BIO 110, BIO 115, CHM 110, ESC 105, ESC 115, ESC 125, ESC 130, ESC 135, ESC 145, PHY 105

**B U S I N E S S   S T U D I E S**  
**ASSOCIATE IN SCIENCE DEGREE**

PORTFOLIO REQUIREMENTS

**CAREER DOCUMENTS**

\_\_\_\_\_ Current Resume  
\_\_\_\_\_ Letter of recommendation  
  
\_\_\_\_\_ Career Exploration

**CORE COURSEWORK**

\_\_\_\_\_ ENG 105 - College Writing - Graded Research Paper

**MAJOR COURSEWORK (3 samples - graded papers or projects)**

\_\_\_\_\_ MGT 105 - Principles of Management - project  
\_\_\_\_\_ MGT 210 - Salesmanship - project  
\_\_\_\_\_ MKT 105 - Principles of Marketing - project

\_\_\_\_\_ **LACKAWANNA REFLECTION PAPER**